

Innovate UK

Battery Innovation Programme Advisory Forum

Terms of Reference

July 26

1.1 Purpose

The Battery Innovation Programme Strategic Advisory Forum provides periodic, independent, high-level strategic insight to inform the long-term direction, relevance, and impact of the Battery Innovation Programme.

The Forum supports strategic alignment, transparency, and external credibility across the UK battery innovation ecosystem.

1.2 Role

The Forum will:

- Offer strategic insight and challenge on long-term trends, opportunities, and risks
- Provide external perspective on the Programme's strategic direction and positioning
- Act as a sounding board for major shifts in priorities or focus
- Support advocacy and visibility for the Programme across industry, academia, and policy

The Forum is advisory in nature and does not undertake executive, delivery, or governance functions.

1.3 Scope and Boundaries

The Forum will not:

- Make funding or operational decisions
- Oversee programme delivery or performance
- Replace formal governance, peer review, or executive accountability

Decision-making responsibility remains with the Programme Director and Programme Board.

1.4 Membership

- Members are appointed in an independent, personal capacity, not as representatives
- Membership will reflect a broad and diverse mix of senior perspectives from:
 - o Industry
 - o Academia and research
 - o Infrastructure, finance, policy, and adjacent sectors
- Associate members may be appointed to enhance diversity and future leadership capability
- Membership size is flexible and proportionate

1.5 Meetings and Ways of Working

- The Forum will meet once or twice per year in plenary
- Meetings will be primarily strategic, discursive, and forward-looking
- Sessions may be in person (preferable), virtual, or hybrid
- Duration is flexible depending on agenda
- Expenses are of own or permitted company expense

- Task-and-finish engagement may be requested on specific topics, but no standing sub-groups will be created

1.6 Conduct and Expectations

Members are expected to:

- Provide independent, constructive, and informed advice
- Act in the public interest and in line with the Seven Principles of Public Life
- Respect confidentiality and commercial sensitivity
- Declare and manage conflicts of interest
- Uphold Equality, Diversity, and Inclusion

The Forum is not required to reach consensus.

1.7 Programme Support and Feedback

The Programme Team will:

- Provide clear, proportionate briefing materials
- Clarify what information is confidential or shareable
- Close the feedback loop by explaining how advice has informed decisions

2. Principles

- Clear separation of advice from decision-making
- Independence and transparency
- No requirement to reach consensus
- Advice is recorded, considered, and responded to
- Membership reviewed periodically to ensure relevance and effectiveness

Find out more

If you have any questions or feedback about this template, please email batteryinnovationprogramme@iuk.ukri.org.